

**BARC YORKSHIRE
HAREWOOD SPEED HILLCLIMB
DRIVING ACADEMY**



Final Instructions Thursday 21 June 2018

Dear Instructor/Marshal,

Welcome to the Harewood Speed Hillclimb Driving Academy

Contact Jackie Wilson on: 01423 339062 mobile: 07748 815530 (limited signal) or Lesley Geen on: 07702 263116

Would all instructors/marshals arrive as early as possible please, we have a full Academy. If you could help with setting up the Club House etc it would be appreciated. Help is also required at the end of the day in clearing away the chairs, tables etc from the clubhouse.

Marshals will be allocated to posts by Graham Burrell who will be Course Controller, all communication must go through him.

In order to allow the pupils maximum runs, the Instructor walks up the course need to be completed by 10.00am at the latest.

Marshals please do not drive up the hill while Instructor walks are in progress.

We have a full Academy. As many pupils may be new to hillclimbing, please give them all the help you can to ensure they enjoy their day at the Academy.

Thank you,

Jackie

TIMETABLE FOR THE DAY

It would be appreciated if you could arrive no later than 8.00am prior to tuition starting at 9.00am. Please arrive as early as possible as there is a lot of setting up to do in the Club House and many hands make light work! Lunch will be provided.

- 07.45 Instructors & Marshals sign on. Please leave your car parked on the concrete slip at the front of the large barn doors (leaving room for the small breakdown truck)
Signs to be erected at the gate to direct pupils into the venue and Cones to be put out (if not already put out the previous day).
- 08.00 Marshals on station—To direct pupils down to the barn, to help pupils park and to put the numbers on pupils cars (front near side windscreen and near side rear).
Instructors welcome pupils and guests in the Club House, and direct pupils to sign on.
- 08.15 Administration opens for pupils signing on—pupils to be reminded to remove all tools etc from their cars, put on racing overalls, if applicable, and be ready to start the course walk as soon as classroom tuition is complete. Also pupils must be ready to go straight to the top of the hill when they have walked the course
Helmets issued as required
Tea and coffee available in the Club House
- 08.50 Signing on closes and guests asked to leave the Club House
- 09.00 Tuition starts—this to start and finish promptly at 9.15
- 09.15 Marshals help set up for lunch and lower paddock to be numbered.
Course walked—last instructor group to be at the top of the hill by 10.00 where they will go back to the Club House to collect their cars. Pupils to be held in their cars until Paddock
Marshal confirms all walks completed and course clear.
- 10.15 Marshals on post
- 10.15 Start of Instructor accompanied runs followed by unaccompanied runs—paddock marshal to get drivers & instructors moving & down to the start as soon as possible so that no time is lost
- 12.30 Lunch (approx) and video review of morning session
- 1.45 Unaccompanied and instructor accompanied runs resume, paddock marshal to keep drivers moving
- 3.45 Last car on the hill
- 4.00 Afternoon tea and coffee, review of the day & handing out of certificates and awards

INSTRUCTORS

Remind pupils to remove all loose objects, tools etc from their car and if wearing overalls, put them on now

Only the lower part of the paddock is to be used

Instructors names will be on the wall outside the Club Room. Please ask pupils to congregate by their Instructors name

When walking the course, try not to get the groups too far apart

PLEASE NOTE THAT THE DRIVING ACADEMY INSURANCE ONLY ALLOWS YOU TO ACCOMPANY (NOT DRIVE)
A PUPIL IN HIS/HER CAR, OR DRIVE THEM IN YOUR CAR

NO VISITORS TO BE DRIVEN UP THE COURSE

MARSHALS

PLEASE DO NOT TRAVEL TO THE TOP OF THE HILL WHILST THE INSTRUCTOR WALK IS IN PROGRESS