



# British Automobile Racing Club



14<sup>th</sup> & 15<sup>th</sup> April 2018

Cadwell Park (Long) Circuit (2.187 miles)

**Final Instructions: Meeting HQ04 – v2**

This meeting is organised by the BARC governed by the General Regulations of the MSA incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the organisers issue for the meeting. These Final Instructions must be read in conjunction with both the BARC Standing Regulations and the BARC H&S Guidance, issued in February 2018, which are available on the BARC website.

## **1. PERMIT:**

This meeting will be held under the following MSA permit numbers:

Clubmans: 106050

Clubmans (Endurance): 106049

## **2. OFFICIALS:**

MSA Steward:	Keith King
Club Stewards:	David Evans, John Leck
Senior Clerk of the Course:	Dale Wells
Clerks of the Course:	Carol Glenn, Andrew Outerside (Trainee)
Secretary of the Meeting:	Debbie Wells, Katie Hinchcliffe
Chief Observer:	John Franks
Chief Incident:	David Owen
Race Phones / Radio:	Nigel Pack
Chief Scrutineer:	Steve Wood
Chief Marshal:	David Owen
Chief Medical Officer:	Cadwell Park
Chief Paddock Marshal:	T.B.C.
Chief Startline/Pits Marshal:	T.B.C.
Chief Timekeeper:	TSL Timing
Commentators:	Chris Dawes, David Smales
Event Officials:	Members of the BARC & other MSA recognised clubs
Rescue Unit:	BARC North West & BARC Midland Units
Breakdown Vehicles:	C. C. Recovery
Safety Car Driver:	Tony Sugden
Safety Car Observer:	Joyce George

## **3. PADDOCK ACCESS & ALLOCATION:**

Paddock access will be from 18:00 on Friday and the paddock should be vacated by 20:00 on Sunday.

## **4. PASSES:**

Passes will be sent to you under separate cover; those under the age of 16 are admitted free of charge. Please note there are no vehicle passes for this meeting.

## **5. SIGNING-ON:**

a) Competitors will sign-on in Race Administration Office situated next to the Scrutineering Bay in the main paddock, at the times indicated on the attached timetable.

Competitors must provide a valid MSA Competition licence and a valid club membership card at sign-on. Entrants must provide a valid MSA Entrants licence.

Competitors with non-MSA licences are reminded that they must produce the written approval of their ASN that they may compete in the meeting.

Drivers are reminded that licences and upgrade cards must be valid bearing a recent photograph and be signed by the driver. Upgrade cards may usually be collected from the sign-on office 30 minutes after the conclusion of the race.



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b) Signing-on for all officials will take place in the Hospitality Suite within the assembly area at the following times;

Personnel	Saturday	Sunday
All officials	07:30	07:30
Post-Chiefs Briefing	08:15	08:15
On Post	08:30	08:30
Stewards Inspection	08:40	08:40
First Activity	09:00	09:00

The Post-Chiefs briefing will take place outside marshals' sign on at the above times.

## **6. RACE SELECTION PROCEDURE:**

In events without a class structure grids will be formed for the fastest:

26 Racing & Sports Cars up to 1800cc

28 Other Classes

In events with classes reserves may be nominated in accordance with H31.1.1 of the current MSA Yearbook

## **7. SCRUTINEERING & ELIGIBILITY:**

All vehicles will be examined at the times indicated on the attached timetable. Eligibility may be checked by the appointed Eligibility Scrutineer or by any member of the MSA Technical Commission as listed within the MSA Yearbook.

## **8. NOTICE BOARD:**

The official noticeboard is located in Race Administration.

## **9. BRIEFINGS:**

Drivers who have not raced at the circuit previously must report for a "new drivers" briefing before going on track, which will be held outside the Race Administration Office at 08:30, 09:30, 10:30 and 12:30 on Saturday.

All Caterham Graduates	08:45	Saturday	Outside Race Administration
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Please see the poster at sign-on for all briefing times.

## **10. NOISE POLLUTION:**

Engines must not be run before 08:45 or after 18:30 on either day.

## **11. CIRCUIT ACCESS & EGRESS:**

Please assemble in the designated assembly area. For practice you will be signalled to go directly out onto the circuit. Caterham Graduates will be sent out in class order for qualifying to enable separation of classes on track.

For race you will be signalled to go out onto the circuit, possibly behind an official Parade Car, to complete approximately one quarter of a lap of the circuit prior to forming on the grid. Karts will not stop on the grid but continue to complete a full lap before making their rolling start.



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When the practice or race session has expired as designated by the use of the chequered flag, cars will complete approximately three quarters of a lap of the circuit, slowing down, to re-enter the paddock at the top of the Mountain, from where those required for re-checking will be directed to the scrutineering bay or Parc Fermé.

Competitors should be aware that it is their responsibility to ensure that persons under the age of 16 are not allowed access to the pit lane, and that also only two members of support crew are allowed access to the pit lane.

## **12. LIVE SNATCH:**

No "live snatch" will be undertaken at this meeting.

## **13. RED FLAGS:**

Any category which generates a "red flag" may be placed at the end of the schedule subject to time being available.

## **14: RESULTS:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

## **15. PRESENTATIONS:**

The presentations for all categories will take place in the pit lane, in front of Race Control after the conclusion of the each race.

## **16. JUDGES OF FACT:**

Judges of Fact may be appointed in accordance with G10 and Q18 of the current MSA Yearbook

## **17. RACE-DAY INFORMATION:**

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon event sessions to suit the conditions.

## **18. VIDEO EQUIPMENT:**

Video equipment may be fitted to the car if it is not used for commercial purposes. All equipment must be fitted to the vehicle at scrutineering and failure to do so may mean that the camera will be removed.

## **19. CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Competitors who experience mechanical problems, particularly if that problem is likely to be a hazard to others, must be stopped immediately in a place of safety. The competitor may also be liable for any excessive clean-up costs involved.

Motorsport is a non-contact sport and competitors who make contact with each-other render themselves liable to penalties in accordance with the current MSA Yearbook. Likewise competitors should remain within the white lines defining the edges of the circuit. Failure to do so will render the competitor liable to penalties up to and including exclusion.

Regular Unleaded fuel is on sale in the Paddock Petrol Station. Containers must bear the words "Petroleum Spirit – Highly Flammable" and have secure stoppers / screw lids. Only officially approved plastic containers will be filled.



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All working areas should be kept clean and tidy and any waste placed in the appropriate container. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified.

Any person who is injured or feels unwell should seek help from the circuit medical services. Please contact an official or member of the venue management team.

## **20. MARSHALS MATTERS:**

Post allocations will be advised at sign-on

Please remember you should not use mobile phones or cameras while on duty

If you are unable to attend please contact Paula Brown and return your passes to the BARC.

## **21. SOCIAL MEDIA**

Both officials and competitors alike are reminded that they should not make comments upon social media sites which may in any way be deemed as being derogatory, defamatory, obscene or libellous. You should remember that comments made are in a very public arena and can be seen by possibly more than your intended audience.

## **22. SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and they are available to deal with problems which may arise or are brought to their attention. Issues can be raised by talking to the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found on the BARC website.

## **23. BARC CONTACTS:**

### **Competitions Administrator:**

David Wheadon T: 01264 882209

E: [dwheadon@barc.net](mailto:dwheadon@barc.net)

### **Officials Administrator:**

Paula Brown T: 01264 882210

E: [pbrown@barc.net](mailto:pbrown@barc.net)

### **Chief Marshal:**

David Owen T: 01472 824883

E: [dsowen57@btinternet.com](mailto:dsowen57@btinternet.com)



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BARC		<b>CADWELL PARK</b>				BARC	
Meeting Code: HQ04		Timetable (provisional)				v3 - 28.03.2018	
Saturday 14th April							
Start	End	Duration	Category	Session	Sign-On	Scrut.	
09:00	-	09:15	00:15	2CV Championship (Driver 1)	Qualifying	07:30	07:35
09:25	-	09:40	00:15	Superkarts 125 Class	Practice	-	-
09:50	-	10:05	00:15	Caterham Classics	Qualifying	08:20	08:25
10:15	-	10:30	00:15	Superkarts 250 Class	Practice	-	-
10:40	-	10:55	00:15	Caterham Mega & Sigma	Qualifying	09:10	09:15
11:05	-	11:20	00:15	2CV Championship (Driver 2)	Qualifying	09:35	09:40
11:30	-	11:45	00:15	Caterham Sigmax	Qualifying	10:00	10:05
11:55	-	12:10	00:15	Superkarts 125 Class	Qualifying	-	-
12:10	-	13:00	00:50	LUNCH	-	-	-
13:00	-	13:15	00:15	Superkarts 250 Class	Qualifying	-	-
13:25	-	13:45	00:20	CNC Heads - Modified	Qualifying	11:55	12:00
13:55	-	14:15	00:20	CNC Heads - Specials	Qualifying	12:25	12:30
14:30	-	14:50	00:20	Caterham Classics	Race 1		
15:05	-	15:25	00:20	2CV Championship (Driver 1)	Race 2		
15:40	-	16:00	00:20	Caterham Mega & Sigma	Race 3		
16:15	-	16:30	00:15	Superkarts 125 Class	Race 4		
16:45	-	17:05	00:20	Caterham Sigmax	Race 5		
17:20	-	17:40	00:20	2CV Championship (Driver 2)	Race 6		
17:55	-	18:10	00:15	Superkarts 250 Class	Race 7		
Sunday 15th April							
Start	End	Duration	Category	Session	Sign-On	Scrut.	
09:00	-	09:25	00:25	Caterham Classics	Race 8		
09:40	-	09:55	00:15	Superkarts 125 Class	Race 9		
10:10	-	10:30	00:20	CNC Heads - Modified	Race 10		
10:45	-	11:10	00:25	Caterham Mega & Sigma	Race 11		
11:25	-	11:40	00:15	Superkarts 250 Class	Race 12		
11:55	-	12:15	00:20	CNC Heads - Specials	Race 13		
12:30	-	12:55	00:25	Caterham Sigmax	Race 14		
13:05	-	13:25	00:20	2CV Championship (Enduro)	Qualifying	11:00	11:05
13:25	-	14:10	00:45	LUNCH	-	-	-
14:10	-	14:25	00:15	Superkarts 125 Class	Race 15		
14:40	-	15:00	00:20	CNC Heads - Modified	Race 16		
15:15	-	15:30	00:15	Superkarts 250 Class	Race 17		
15:45	-	16:05	00:20	CNC Heads - Specials	Race 18		
16:20	-	18:20	02:00	2CV Championship (Enduro)	Race 19		
* NB: All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race							




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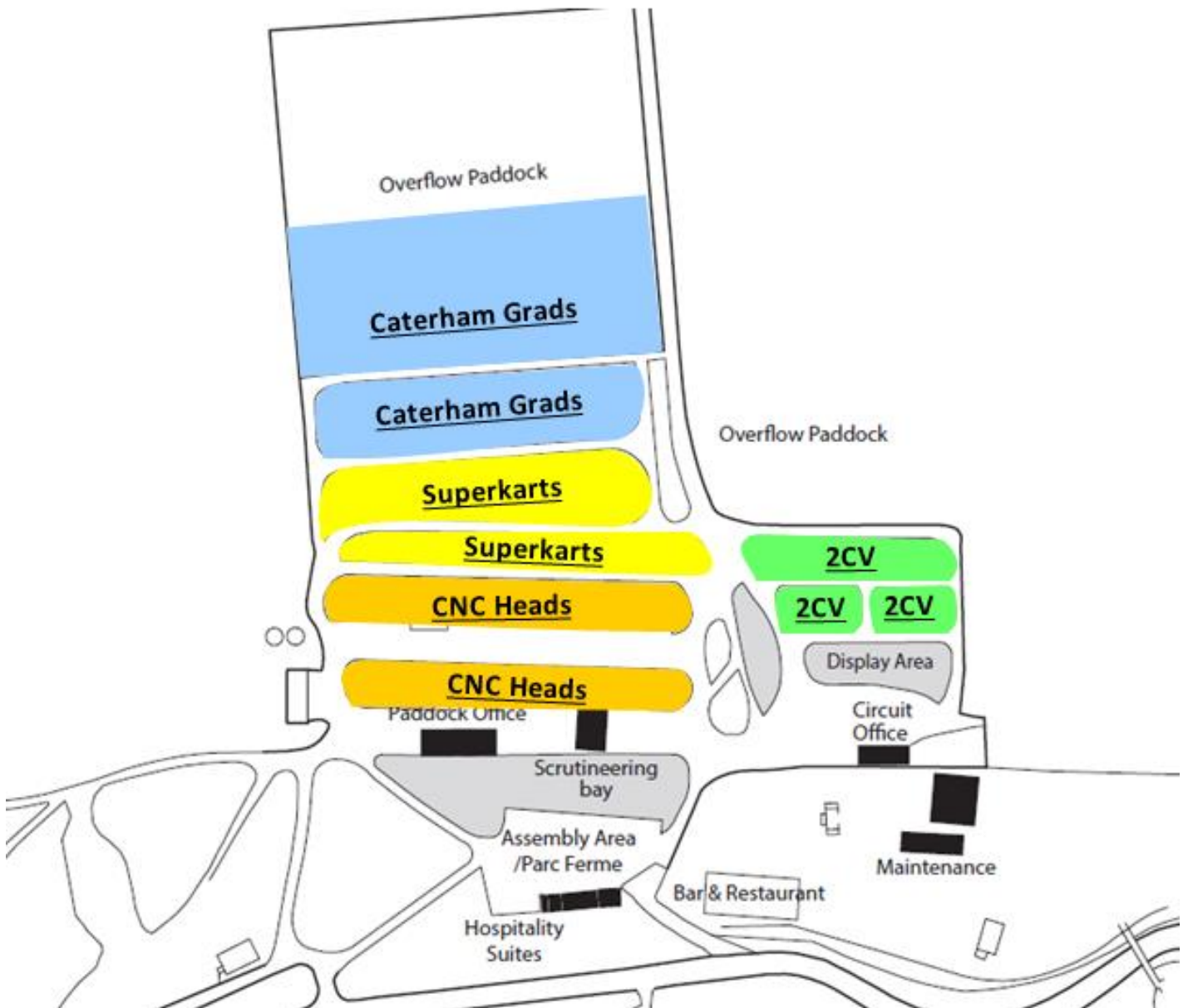
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	<p>BARC Club Race Meeting Paddock Plan V1 Cadwell Park – April 14<sup>th</sup> &amp; 15<sup>th</sup></p>
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VERSION	AMENDMENTS
Version 1	First Issue
Version 2	Keith King added as MSA Steward