



# British Automobile Racing Club



16<sup>th</sup> March 2019

Croft Circuit (2.1 miles)

## Final Instructions: Meeting HQ01 – v2

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the organisers issue for the meeting. These Final Instructions must be read in conjunction with both the BARC Standing Regulations and the BARC H&S Guidance, issued in February 2019 and these are available on the BARC website.

### **1. PERMIT:**

This meeting will be held under the following Motorsport UK permit number:  
C1 (Endurance): 111642

### **2. OFFICIALS:**

Motorsport UK Steward:	Ken Tyrer
Club Stewards:	Richard Norbury, Anthony Curran
Senior Clerk of the Course:	Ian Watson
Clerks of the Course:	Joshua Bennett (T)
Secretary of the Meeting:	Anita Joy, Michelle Harland (Dep)
Chief Observer:	Steve Gibson
Race Phones / Radio:	David Hay
Chief Scrutineer:	Ian Barber
Chief Marshal:	Craig Hope, Bill Sudlow (Dep)
Chief Medical Officer:	Croft Circuit
Chief Paddock Marshal:	Kat Newman
Chief Startline/Pits Marshal:	Craig Hope
Chief Timekeeper:	Tony Daff, TSL Timing Ltd
Commentators:	N/A
Event Officials:	Members of the BARC & other Motorsport UK recognised clubs
Rescue Unit:	BARC North West Unit & DDMC Unit
Breakdown Vehicles:	Croft Circuit
Safety Car Driver:	TBA
Safety Car Observer:	Angela Garbutt

### **3. PADDOCK ACCESS & ALLOCATION:**

It is important that you park within your allocated area within the paddock as indicated on the attached plan. Failure to do so may result in you being asked to leave the venue.

The garages have been allocated to Citroen C1

Paddock access will be from 18:00 on Friday and the paddock should be vacated by 19:00 on Saturday.

### **4. PASSES:**

No passes will be issued for this meeting which is closed to the public.

### **5. SIGNING-ON:**

a) Competitors will sign-on in Race Administration at the times indicated on the attached timetable. Competitors must provide a valid Motorsport UK Competition licence and a valid club membership card at sign-on. Entrants must provide a valid Motorsport UK Entrants licence. Competitors with non-Motorsport UK licences are reminded that they must produce the written approval of their ASN that they may compete in the meeting. Drivers are reminded that licences and upgrade cards must be valid bearing a recent photograph and be signed by the driver. Upgrade cards may usually be collected from the sign-on office 30 minutes after the conclusion of the race.



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b) Signing-on for all officials will take place in the Portakabin in the assembly area at the following times;

Personnel	Saturday
All officials	08:00
Post-Chiefs Briefing	08:40
On Post	09:00
Stewards Inspection	09:10
First Activity	09:30

The Post-Chiefs briefing will take place outside marshals' sign on at the above times.

## **6. RACE SELECTION PROCEDURE:**

In events without a class structure grids will be formed for the fastest:

- 28 Racing & Sports Cars over 2000cc
- 32 Racing & Sports Cars up to 2000cc
- 40 Other Classes

In events with classes reserves may be nominated in accordance with H31.1.1 of the current MOTORSPORT UK Yearbook

## **7. SCRUTINEERING & ELIGIBILITY:**

All vehicles will be examined at the times indicated on the attached timetable. Eligibility may be checked by the appointed Eligibility Scrutineer or by any member of the Motorsport UK Technical Commission as listed within the Motorsport UK Yearbook.

## **8. NOTICE BOARD:**

The official noticeboard is located in Race Administration.

## **9. BRIEFINGS:**

Drivers who have not raced at the circuit previously must report for a "new drivers" briefing before going on track, which will be held outside the rear of Race Administration as follows:

Saturday:            09:00

Please see the poster at sign-on.

## **10. NOISE POLLUTION:**

Engines must not be run before 09:15 or after 18:30

## **11. CIRCUIT ACCESS & EGRESS:**

Cars will collect in the designated assembly area situated near Clervaux corner. For practice, you will be signalled to go directly out onto the circuit and for races you will be signalled to go out onto the grid, to follow the start procedure detailed in the regulations. The C1 cars in the garages will be formed up in the pit lane.

Competitors should be aware that it is their responsibility to ensure that persons under the age of 16 are not allowed access to the pit lane, and that also only two members of support crew are allowed access to the pit lane.

After the showing of the chequered flag, all vehicles should slow down gradually, complete one lap of the circuit, enter the pit lane and then turn left after the garages to enter Parc Fermé.



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## **12. LIVE SNATCH:**

There is “live snatch” at this event available at the first corner ‘Clervaux’ only.

## **13: RESULTS:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

## **14. PRESENTATIONS:**

The presentations for all categories will take place in the pit lane, in front of Race Control after the conclusion of each race.

## **15. JUDGES OF FACT:**

Judges of Fact may be appointed in accordance with G10 and Q18 of the current Motorsport UK Yearbook

## **16. RACE-DAY INFORMATION:**

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon event sessions to suit the conditions.

## **17. VIDEO EQUIPMENT:**

Video equipment may be fitted to the car if it is not used for commercial purposes. All equipment must be fitted to the vehicle at scrutineering and failure to do so may mean that the camera will be removed.

## **18. CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Competitors who experience mechanical problems, particularly if that problem is likely to be a hazard to others, must stop immediately in a place of safety. The competitor may also be liable for any excessive clean-up costs involved should they continue on track for longer than is necessary.

Motorsport is a non-contact sport and competitors who make contact with each-other render themselves liable to penalties in accordance with the current Motorsport UK Yearbook. Likewise competitors should remain within the white lines defining the edges of the circuit. Failure to do so will render the competitor liable to penalties up to and including exclusion.

No fuel is available for sale at the circuit.

All working areas should be kept clean and tidy and any waste placed in the appropriate container. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified.

Any person who is injured or feels unwell should seek help from the circuit medical services. Please contact an official or member of the venue management team.



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## **19. MARSHALS MATTERS:**

Admission will be by either a Croft Circuit permanent pass or an Motorsport UK Registration Card please contact Paula Brown to obtain admission tickets if you don't have one of these. Officials and Marshals should at all times be prepared to show their pass to Security Staff, or any other accredited member of the Circuit Staff, when requested to do so. It must be realised that oranges Probans do not constitute an automatic pass through any gate at the Circuit.

Marshals camping will be on the grass area behind Clervaux banking (no electrical hook up is available).

Post allocations will be advised at sign-on and please remember you should not use mobile phones or cameras while on duty

If you are unable to attend please contact Paula Brown and return your passes to the BARC.

## **20. SOCIAL MEDIA**

Both officials and competitors alike are reminded that they should not make comments upon social media sites which may in any way be deemed as being derogatory, defamatory, obscene or libellous. You should remember that comments made are in a very public arena and can be seen by possibly more than your intended audience.

## **21. SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and they are available to deal with problems which may arise or are brought to their attention. Issues can be raised by talking to the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found on the BARC website.

## **22. BARC CONTACTS:**

### **Competitions Administrator:**

David Wheadon

T: 01264 882209

E: [dwheadon@barc.net](mailto:dwheadon@barc.net)

### **Officials Administrator:**

Paula Brown

T: 01264 882210

E: [pbrown@barc.net](mailto:pbrown@barc.net)

### **Chief Marshal:**

Craig Hope

T: 01833 660962 (evenings only)

E: [craig.hope@btoopenworld.com](mailto:craig.hope@btoopenworld.com)



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## 23. TIMETABLE:

Start	End	Duration	Category	Session	Sign-On	Scrut.
09:30	- 10:30	01:00	Citroen C1 Challenge	Qualifying	07:30	07:35
10:30	- 11:00	00:30	<i>Coffee Break</i>	-	-	-
11:00	- 14:00	03:00	Citroen C1 Challenge	Race 1	-	-
14:00	- 15:00	01:00	<i>Lunch Break</i>	-	-	-
15:00	- 18:00	03:00	Citroen C1 Challenge	Race 2	-	-

\* NB: All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race



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VERSION	AMENDMENTS
Version 1	First Issue
Version 2	All references to MSA removed and replaced with Motorsport UK