



# British Automobile Racing Club



23<sup>rd</sup> – 24<sup>th</sup> June 2018

Croft Circuit (2.1miles)

## Final Instructions: Meeting HQ55 - v1

This meeting is organised by the BARC governed by the General Regulations of the MSA incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the organisers issue for the meeting. These Final Instructions must be read in conjunction with both the BARC Standing Regulations and the BARC H&S Guidance, issued in February 2018, which are available on the BARC website.

### 1. PERMITS:

The meeting will be held under the following MSA permit numbers: Nat. B.: 105875 Nat. A.: 105874 Int.: 105942

### 2. OFFICIALS:

|                               |   |
|-------------------------------|---|
| BTCC Permanent Stewards:      | Stephen Stringwell (MSA), David Evans, Nicky Moffitt  |
| Support Race Stewards:        | Esmor Jones (MSA), Richard Hooper, Harry Tinkler  |
| Senior Clerk of the Course:   | Ian Watson  |
| Clerks of the Course:         | Andy Butler, Colin Oakley, Dave Pierre, Dave White, Trevor Williams<br>Bob Lentell, Dorothy Uwota |
| Secretary of the Meeting:     | Anita Joy   |
| Chief Scrutineer:             | Stuart Taylor   |
| Chief Marshal:                | Dave Busby  |
| Chief Incident:               | David Hay   |
| Chief Observer:               | Ken Watts   |
| TOCA Medical Delegates:       | Dr Paul Trafford, Dr Nick James (Dep)   |
| Chief Paddock Marshal:        | John Travis   |
| Chief Pits/Startline Marshal: | Carol Watts, Linda Walker   |
| Chief Timekeeper:             | Tony Daff   |
| Commentators:                 | Alan Hyde, Chris Hartley  |
| Event Officials:              | Members of the BARC & other MSA recognised clubs  |
| Rescue Unit:                  | BARC North West & DDMC Units  |
| Breakdown Vehicles:           | Fred Henderson & Croft circuit  |
| Safety Car Driver:            | Scott Stringfellow  |
| Safety Car Observer:          | Peter Harris  |

### 3. PADDOCK ACCESS & ALLOCATION:

It is important that you park within your allocated area within the paddock and failure to do so may result in you being asked to leave the venue. The garages have been allocated to BTCC.

Paddock access will be from 12:00 on Thursday and the paddock must be vacated by 22:00 on Sunday.

### 4. PASSES:

Passes will be sent to you prior to the event if you do not have permanent passes, those under the age of 16 are admitted free of charge. Please note there are vehicle passes at this meeting with limited access around the site.

### 5. SIGNING-ON:

- Competitors will sign-on in Championship Race Centres at the times indicated via Championship bulletin.
- Competitors must provide a valid MSA Competition licence and a valid club membership card at sign-on. Entrants must provide a valid MSA Entrants licence.
- Competitors with non-MSA licences are reminded that they must produce the written approval of their ASN that they may compete in the meeting.



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d) Drivers are reminded that licences and upgrade cards must be valid bearing a recent photograph and be signed by the driver. Upgrade cards may usually be collected from the sign-on office 30 minutes after the conclusion of the race.

b) Signing-on for all officials will take place in the Portakabin in the assembly area at the following times;

| Personnel            | Saturday | Sunday |
|----------------------|----------|--------|
| All officials        | 07:30    | 10:00  |
| Post-Chiefs Briefing | 08:30    | 11:00  |
| On Post              | 09:00    | 11:20  |
| Stewards Inspection  | 09:10    | 11:30  |
| First Activity       | 09:30    | 11:50  |

The Post-Chiefs briefing will take place in the sign-on area.

### **6. RACE SELECTION PROCEDURE:**

In events without a class structure grids will be formed for the fastest:

- 28 Sports & Sports Racing Cars over 2000cc
- 32 Sports & Sports Racing Cars up to 2000cc
- 40 In other categories

In events with classes reserves may be nominated in accordance with H31.1.1 of the current MSA Yearbook

### **7. SCRUTINEERING & ELIGIBILITY:**

All vehicles will be examined at the times indicated on the attached timetable. Eligibility may be checked by the appointed Eligibility Scrutineer or by any member of the MSA Technical Commission as listed within the MSA Yearbook.

### **8. NOTICE BOARD:**

The official noticeboard is located in Race Administration.

### **9. BRIEFINGS:**

Briefing times will be published in a championship bulletin.

### **10. NOISE POLLUTION:**

Engines must not be run before 09:15 on Saturday or before 11:40 on Sunday or after 18:30 on either day.

### **11. CIRCUIT ACCESS & EGRESS:**

Except for the BTCC, cars will collect in the designated assembly area situated by Clervaux corner. For practice, you will be signalled to go directly out onto the circuit. For the race you will be signalled to go out behind a lead car to go onto the grid, to follow the start procedure detailed in the championship regulations.

BTCC cars will enter the circuit from the pit exit in accordance with the Championship regulations. Those competitor based in the paddock will access the pit lane via the gate from the Parc Fermé area near the exit.



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After the showing of the chequered flag, all vehicles should complete a lap of the circuit returning to the pit lane before entering Parc Fermé.

Competitors should be aware that it is their responsibility to ensure that persons under the age of 16 are not allowed access to the pit lane.

### **12. LIVE SNATCH:**

There is "live snatch" at this event available at the first corner 'Clervaux' only.

### **13. RED FLAGS:**

Any category which generates a "red flag" may be placed at the end of the schedule subject to time being available.

### **14. RESULTS:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

### **15. PRESENTATIONS:**

The first three finishers in a race without classes or in a multi-class race the winner and subsequent class winners should proceed to the podium as quickly as practical where awards will be given and interviews held.

### **16. JUDGES OF FACT:**

Judges of Fact may be appointed in accordance with G10 and Q18 of the current MSA Yearbook

### **17. RACE-DAY INFORMATION:**

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon event sessions to suit the conditions, and the requirements of television.

### **18. VIDEO EQUIPMENT:**

Video equipment may be fitted to the car if it is not used for commercial purposes. All equipment must be fitted to the vehicle at scrutineering and failure to do so may mean that the camera will be removed.

### **19. CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Competitors who experience mechanical problems, particularly if that problem is likely to be a hazard to others, must be stopped immediately in a place of safety. The competitor may also be liable for any excessive clean-up costs involved.

Motorsport is a non-contact sport and competitors who make contact with each-other render themselves liable to penalties in accordance with the current MSA Yearbook. Likewise competitors should remain within the white lines defining the edges of the circuit. Failure to do so will render the competitor liable to penalties up to and including exclusion.



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All working areas should be kept clean and tidy and any waste placed in the appropriate container. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified.

Any person who is injured or feels unwell should seek help from the circuit medical services. Please contact an official or member of the venue management team.

### **20. MARSHALS MATTERS:**

Admission to the circuit is either by a Croft permanent pass or a Croft Officials / Marshals ticket. Car passes will also be issued and will be particularly required in order to gain access to the campsite. Officials and Marshals should at all times be prepared to show their pass to Security Staff or any other accredited member of the Circuit Staff or Official, when requested to do so. It must be realised that oranges Probands do not constitute an automatic pass through any gate at the circuit.

Officials / Marshals camping will be on the grass runway behind paddock C where toilets will be available but there are no electrical hook ups available. Due to the landlord's planning restrictions, we may only use this area at Croft for BTCC marshals camping for three consecutive days and therefore to comply with this condition, marshals may only camp from 18:00 Thursday to 10:00 Sunday. Showers are available in paddocks C and A.

Please remember you should not use mobile phones or cameras while on duty

Post allocations will be advised at sign-on however if you are unable to attend please contact Paula Brown and return your passes to the BARC.

### **21. SOCIAL MEDIA**

Both officials and competitors alike are reminded that they should not make comments upon social media sites which may in any way be deemed as being derogatory, defamatory, obscene or libellous. You should remember that comments made are in a very public arena and can be seen by possibly more than your intended audience.

### **22. SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and they are available to deal with problems which may arise or are brought to their attention. Issues can be raised by talking to the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found on the BARC website.

### **23. BARC CONTACTS:**

#### **Competitions Administrator:**

David Wheadon T: 01264 882209 E: [dwheadon@barc.net](mailto:dwheadon@barc.net)

#### **Officials Administrator:**

Paula Brown T: 01264 882210 E: [pbrown@barc.net](mailto:pbrown@barc.net)

#### **Chief Marshal:**

Dave Busby T: 07730 271000 E: [d.buzz@ntlworld.com](mailto:d.buzz@ntlworld.com)



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## CROFT CIRCUIT

2018 TOCA Timetable : Version 1 (05.01.18)

Saturday / Sunday June 23 – 24

### Saturday, June 23

| Time          | Activity           | Championship                                | Laps    |
|---------------|--------------------|---|---------|
| 09.30 – 10.10 | Free Practice      | Dunlop MSA British Touring Car Championship |         |
| 10.25 – 10.40 | Qualifying         | Ginetta Junior Championship                 |         |
| 10.50 – 11.10 | Qualifying         | F4 British Championship                     |         |
| 11.20 – 11.50 | Qualifying         | Renault UK Clio Cup                         |         |
| 12.00 – 12.40 | Free Practice      | Dunlop MSA British Touring Car Championship |         |
| 12.40 – 13.40 | <i>Lunch Break</i> |   |         |
| 13.40 – 14.00 | Qualifying         | Michelin Ginetta GT4 SuperCup               |         |
| 14.10         | Race               | Ginetta Junior Championship                 | 8       |
| 14.45         | Race               | F4 British Championship                     | 20 mins |
| 15.20 – 15.50 | Qualifying         | Dunlop MSA British Touring Car Championship |         |
| 16.00         | Race               | Renault UK Clio Cup                         | 12      |
| 16.40         | Race               | Michelin Ginetta GT4 SuperCup               | 10      |
| 17.15         | Race               | Ginetta Junior Championship                 | 8       |

### Sunday, June 24

| Time          | Activity                                      | Laps    |
|---------------|---|---------|
| 10.30 – 11.05 | <i>Pit Lane Walkabout / Autograph Session</i> |         |
| 11.30         | <i>BTCC Drivers' Parade</i>                   |         |
| 11.50         | BTCC Pit Lane Opens                           |         |
| 12.05         | Dunlop MSA British Touring Car Championship   | 15      |
| 12.45         | F4 British Championship                       | 20 mins |
| 13.20         | Michelin Ginetta GT4 SuperCup                 | 15      |
| 13.55         | Renault UK Clio Cup                           | 12      |
| 14.30         | <i>BTCC Pit Lane Opens</i>                    |         |
| 14.45         | Dunlop MSA British Touring Car Championship   | 15      |
| 15.25         | Ginetta Junior Championship                   | 8       |
| 16.00         | F4 British Championship                       | 20 mins |
| 16.35         | Michelin Ginetta GT4 SuperCup                 | 15      |
| 17.10         | <i>BTCC Pit Lane Opens</i>                    |         |
| 17.25         | Dunlop MSA British Touring Car Championship   | 15      |

The programme may be brought forward or the programme order may be amended and competitors should listen carefully to the instructions given to them by their Championship Co-ordinator and/or Paddock announcements. It may not be possible to accommodate competitors arriving after the Assembly Area has been cleared.